

**FIRST NOTICE OF DATE OF ANNUAL MEETING  
AND BOARD ELECTION OF  
WOODS WALK HOMEOWNERS' ASSOCIATION, INC.  
AND PROCEDURE FOR QUALIFYING FOR BOARD**

**TO ALL MEMBERS:**

On **Thursday, May 28, 2026 at 7:00 PM**, at the **Woods Walk Tennis Court**, the Annual Meeting of the Association will be held for the purpose of electing Directors, and such other business as may lawfully be conducted. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" that will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board.

**QUALIFYING FOR THE BOARD**

On or before **Saturday, April 18, 2026**, you must give written notice to the Association of your intent to run for the Board. The enclosed "Notice of Intent to be a Candidate for the Board" may be used for that purpose. **Please note that if the deadline to receive the Notice of Intent to be a Candidate falls on a day when the Association Office is closed, the deadline is NOT extended. The Notice of Intent to be a Candidate must be received by the Association no later than the stated deadline and it is the Candidate's responsibility to ensure timely receipt by the Association.** The notice can be sent via regular mail or hand-delivery to the Association's mailing address: **Woods Walk Homeowners' Association, Inc., c/o AAPM, LLC, 1686 S. Federal Hwy., #327, Delray Beach, FL 33483** or via email to: **mbilawsky.aapm@gmail.com**.

You may submit an Information Sheet, on only 1 side of a page no larger than 8-1/2 inches by 11 inches, containing your qualifications and/or platform for office. This information sheet must be submitted to the Association on or before **April 23, 2026**.

The ballots and timely submitted Information Sheets will be mailed to voting members, with the Second Notice of the Annual Meeting, not less than **fourteen (14)** days prior to the date of the Annual Meeting.

**VOTING CERTIFICATE**

A voting certificate is being provided to determine who the voting member will be for your lot, if your lot is owned by a corporation or an entity. Please note the following information about VOTING CERTIFICATES:

1. A voting certificate is for the purpose of establishing who is authorized to vote for a lot owned by a corporation or an entity. A voting certificate is not needed if the lot is owned by only one or more persons.

2. A voting certificate is not a proxy and cannot be used as such.
3. A voting certificate must be signed by an appropriate corporate officer or the authorized entity agent.
4. A voting certificate is enclosed with this notice for your use, if needed.
5. The person designated in the voting certificate will receive the Second Notice pertaining to the election of directors and be authorized to cast the ballot for the election.

**NOTE: FORGERY OF A VOTING CERTIFICATE USED IN AN ELECTION IS A CRIME PUNISHABLE AS A THIRD-DEGREE FELONY.**

Date: March 07, 2026.

**BY ORDER OF THE BOARD OF DIRECTORS**

  
\_\_\_\_\_  
**Michele Bilawsky, LCAM, CMA, AMS, PCAM**

**NOTICE OF INTENT TO BE A CANDIDATE  
FOR THE BOARD OF DIRECTORS  
OF WOODS WALK HOMEOWNERS' ASSOCIATION, INC.**

I, (print name) \_\_\_\_\_, hereby place my name in nomination as a candidate for the Board of Directors. I understand that I am responsible for the timely delivery of this Notice of Intent. I (circle one) am/am not enclosing an Information Sheet about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet.

Lot No./Street Address: \_\_\_\_\_

Date: \_\_\_\_\_.

SIGNATURE: \_\_\_\_\_

**PLEASE NOTE: UNDER THE AMENDED PROVISIONS OF CHAPTER 720, FLORIDA STATUTES, YOU WILL NOT BE ELIGIBLE FOR BOARD MEMBERSHIP IF ANY OF THE FOLLOWING APPLY:**

- I. ON SATURDAY, APRIL 18, 2026, YOU ARE DELINQUENT IN THE PAYMENT OF ANY FEE, FINE, OR OTHER MONETARY OBLIGATION DUE TO THE ASSOCIATION;**
- II. YOU WERE CONVICTED OF A FELONY IN FLORIDA OR CONVICTED OF AN OFFENSE IN ANOTHER JURISDICTION THAT WOULD BE CONSIDERED A FELONY IN FLORIDA (UNLESS YOUR CIVIL RIGHTS HAVE BEEN RESTORED FOR AT LEAST FIVE YEARS AS OF SATURDAY, APRIL 18, 2026); AND/OR**
- III. YOU HAVE BEEN CHARGED BY INFORMATION OR INDICTMENT WITH A FELONY THEFT OR EMBEZZLEMENT OFFENSE INVOLVING THE ASSOCIATION'S FUNDS OF PROPERTY AND SUCH CRIMINAL CHARGE IS STILL PENDING AS OF SATURDAY, APRIL 18, 2026.**
- IV. YOU HAVE BEEN CHARGED BY INFORMATION OR INDICTMENT WITH THE FORGERY OF A BALLOT ENVELOPE OR VOTING CERTIFICATE USED IN A HOMEOWNERS' ASSOCIATION ELECTION AND SUCH CRIMINAL CHARGE IS STILL PENDING AS OF SATURDAY, APRIL 18, 2026.**
- V. YOU HAVE BEEN CHARGED BY INFORMATION OR INDICTMENT WITH THE DESTRUCTION OF OR REFUSAL TO ALLOW INSPECTION OR COPYING OF AN OFFICIAL RECORD WHICH IS ACCESSIBLE TO OWNERS WITHIN THE TIME PERIODS REQUIRED BY GENERAL LAW, IN FURTHERANCE OF ANY CRIME, AND SUCH CRIMINAL CHARGE IS STILL PENDING AS OF SATURDAY, APRIL 18, 2026.**
- VI. YOU HAVE BEEN CHARGED BY INFORMATION OR INDICTMENT WITH ANY CRIMINAL VIOLATION UNDER CHAPTER 720, FLORIDA STATUTES AND SUCH CRIMINAL CHARGE IS STILL PENDING AS OF SATURDAY, APRIL 18, 2026.**

**CERTIFICATE APPOINTING VOTING MEMBER**

To the Secretary of **Woods Walk Homeowners' Association, Inc.** (the "Association")

THIS IS TO CERTIFY that the undersigned, constituting all of the record owners of Lot No. \_\_\_\_\_ located at \_\_\_\_\_ (street address) in **Woods Walk**, have designated

\_\_\_\_\_  
(Name of Voting Member)

as their representative to cast all votes and to express all approvals that such owners may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration, the Articles and Bylaws of the Association.

The following examples illustrate the proper use of this Certificate:

Lot owned by Overseas, Inc., a corporation, or other entity. Voting Certificate must be filed designating a person entitled to vote, signed by an appropriate corporate officer or the authorized entity agent.

This Certificate is made pursuant to the Declaration and the Bylaws and shall revoke all prior Certificates and be valid until revoked by a subsequent Certificate.

Date: \_\_\_\_\_.

Signature for Corporate Owners or Entity Owners:

Name of Corporation or Entity: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

**NOTE: This form is not a proxy and should not be used as such. Please be advised that if you previously filed a Certificate Appointing Voting Member with the Secretary of the Association, you do not need to file another Certificate unless you want to change the designation of your Voting Member.**